



ADDENDUM #1

To: All Companies Interested in Submitting a Bid
From: Heather Mell, Purchasing Agent
Bid: 2017 Tree Planting (Bid #PUR1216-125); Dated: February 27, 2017
Subject: Addendum #1 (2 pages)
Date: March 3, 2017

The following questions and/or clarifications were asked relative to the above-listed Request for Bid. This memo is sent for clarification to all companies to whom the bid was sent.

Question: Are the trees going to all diff residences?

Answer: Yes, there are different addresses for the trees. Some addresses may get more than one, but for the most part, one tree is going to one address.

Question: Do you have a complete list of addresses?

Answer: This will be provided to the awarded Vendor since it is still being finalized. The lists will have routing numbers so they can be put into a logical route.

Question: Trees at residences in the right of way must be 2" BB correct?

Answer: No, with the exception of the trees listed on the SFN section. The trees shall be a minimum of 1.5 inch in caliper with a minimum 1 inch DBH. The SFN trees need to be a minimum of 2 inch DBH.

Question: What are the planting site conditions i.e. bare ground, tall weeds, wooded areas, steep slopes, mowed and/or groomed sites?

Answer: All residential sites are on mowed parkways and there may be some trees in mowed park settings. The shooting range trees are to be planted on a steeper berm, which may or may not allow equipment access.

Question: Will container material be accepted? 1 ½" caliper B&B tress are in short supply nationwide. If container grown material is acceptable, we would be able to supply more varieties.

Answer: Container grown trees are acceptable but all B&B planting expectations apply in terms of locating the root flare and planting at the correct depth. In addition, the root ball is to be squared off to eliminate circling roots.

Question: Approximately, how many trees will need to be hand planted?

Answer: The is unknown. In the past, the overwhelming majority (if not all) trees have been installed with a machine digging the hole. I would anticipate had digging the shooting range trees.

Question: Are planting sites accessible with equipment?

Answer: Yes, the only exception might be the shooting range.

Question: How close to the sites can you get with trucks and trailers?

Answer: With the exception of the shooting range, the trees are located along the curb, so unless there are cars parked in front of the planting location, you can drive right to them. The parking lot at the shooting range is very close to the berm. It is estimated that you can get to within 20-30 feet of the planting location at this site.

Question: What does SFN mean?

Answer: SFN signifies a single family new home that was completed within the past year. These locations paid specifically for a 2 inch tree, so trees at these locations need to be a minimum 2 inch DBH or as close to that size as can be found given current stock. For this reason, they are on a separate list from the other residential trees that will be receiving the 1.5 inch caliper, min 1 inch DBH trees in the bid.

Any and all questions will be responded to in the form of written addenda to all Bidders. All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 30). The deadline for bid submittal is Friday, March 10, 2017 at 3:00pm CST.